



April 17, 2017

Dear Parent or Guardian,

Thank you for your inquiry regarding Plainville Community Schools Preschool Program. We are excited to announce that starting with the 2017-2018 school year, our program in all three elementary schools will follow a full week, full day model where students will have the opportunity to attend school Monday through Friday from 8:50 am to 3:00 pm.

When enrolling your child in our program, please consider the following:

- Your child must be 4 years of age prior to January 1, 2018
- Unless your child has a documented developmental delay or disability, he/she must be toilet trained prior to starting in our program.
- Transportation will be provided to students who are eligible based on our District guidelines. Students who live outside of the designated busing zone for their school will not be provided with bus transportation.
- For the 2017-2018 school year, there will be a fee of \$100/month for 10 months (September through June). Families who qualify for reduced lunch will have a reduced fee of \$50/month and families who qualify for free lunch will have a reduced fee of \$25/month. If the fee will cause significant hardship for your family, please contact the Assistant Superintendent for further discussion.
- The program is designed to prepare students for the transition to kindergarten at age 5. Requests to allow students without documented disabilities to remain a second year in our program will generally be declined.

The next step of the registration process is to visit the main office of your child's home school at the address above between the hours of 8:00 am to 4:00 pm with the following documents:

- 1. Original birth certificate**
- 2. Proof of residency (i.e. utility bill, rent receipt, mortgage documents, town tax bill)**

Once these documents have been reviewed by the school staff, you will be given additional instructions to complete an on-line registration and the required State of Connecticut Health Assessment Record form that must be submitted to the school *prior to the first day of school*.

On Monday, June 5, 2017 (at 9:30 for Toffolon, 11:00 for Linden and 1:30 for Wheeler), there will be a preschool orientation for both parents and children. During this orientation parents will receive valuable information regarding our preschool program. While parents are being oriented with the program, children will visit the classrooms with our preschool staff. Parents will also have the opportunity to visit the classrooms and meet our staff following the session.

Please contact your child's home school office for any questions prior to the orientation dates. Please also contact your child's home school if you decide to postpone your child's entrance to school program.

Sincerely,

The Plainville Community Schools Preschool Team