

**Regular Meeting Minutes  
Community Turf Field Committee  
Plainville High School – Learning Commons**

**Committee:** Community Turf Field Committee

**Date:** January 6, 2015

**Time:** 6:00 PM

**Attendees:** Committee Members: Park & Rec. Commission: Bill Bulger, Director of Facilities: Steve Busel, Plainville Youth Soccer: Ezio Capozzi, Plainville Colts: Phil Cox, Building & Grounds: Dave Emery, Teacher/Coach: Chris Farrell, Superintendent: Jeffrey Kitching, Director of Business and Operations: Edward Hoyt, Plainville Town Manager: Robert Lee, Principal, PHS: Steve LePage, Building & Grounds: Carmen Matteo, Director of Park & Rec.: Colin Regan, PHS Backers Club: Bob Varano, Board of Education Member: Foster White, Plainville Little League: Ben Gediman, Ex-Officio Members: Town Council Chairperson: Kathy Pugliese, Board of Education Chairperson: Andrea Saunders

**Absent:** Jennifer Gombotz, Amy Labas, Scott Saunders, Representative Elizabeth Boukus, Ex-Officio

**Also Present:**

**Early Departure:** None

The meeting was called to order by Chairman Phil Cox at 6:00 PM.

**BILL BULGER MADE A MOTION TO APPROVE THE MINUTES OF THE DECEMBER 10, 2014 MEETING. FOSTER WHITE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

Superintendent Kitching informed the committee that the week of Christmas, Elizabeth Boukus, State Representative received a check in the mail from the Tinty Foundation for \$500,000 to be used for replacement of the fields with synthetic turf at Plainville High School. The Town Manager and the Superintendent placed a call to Bea Tinty to thank the Foundation for their generous donation. They will meet with Elizabeth Boukus in the future to determine what can be done to thank the family. Representative Boukus indicated that the donation is for the Community Project as a whole, not just practice fields. Superintendent Kitching will keep the Committee posted. Discussion continued.

The committee then reviewed a hand out from Edward Hoyt, Director of Business and

Operations for the Plainville Schools, regarding a Request for Qualifications/Proposals for a Synthetic Turf and Lighting System at Tolland High School in Tolland CT. Superintendent Kitching indicated that in order for the committee to process a Request for Qualifications/Proposal to go out to bid, they need help. The Capital Projects Building Committee interviewed and selected a firm for the projects at the Middle School of Plainville and Wheeler School. Superintendent Kitching asked the State if they can use Kaestle Boos to help with the proposal and get State reimbursement. The DEEP reviewed documents forwarded to them by the Town Manager Robert Lee and Superintendent Kitching and determined that in the projects the CPBC interviewed for, there is nothing noted regarding upgrades to the fields. However, if the committee would like to use other money, the State would not be against the selection. Superintendent Kitching and Robert Lee are suggesting that the committee consider using some of the Tinty Foundation donation to pay for Kaestle Boos to design the Turf and Track project and produce the Request for Qualifications/Proposal in order to go out to bid. Upon their request, Kaestle Boos submitted a quote based on pricing that was given to the CPBC for their project. Kaestle Boos indicated that it would cost approximately \$64,000 to do the design work and the Request for Qualifications/Proposal for the Turf Field and Track at Plainville High School. The committee questioned if Kaestle Boos has experience doing this type of project. Superintendent Kitching, Robert Lee and members of the committee went to Naugatuck High School to visit a project for synthetic turf and track that was just completed by Kaestle Boos. They were very impressed with the results. The committee reviewed pictures taken by members of the completed project. Superintendent Kitching also indicated that by getting Kaestle Boos on board, would shorten the time the Request is sent out. Chuck Boos feels that the Request will go out to bid by mid-February keeping within the schedule for installation of summer 2015. Discussion continued.

**BEN GEDIMAN MADE A MOTION TO USE FUNDS DONATED FROM THE TINTY FOUNDATION FOR KAESTLE BOOS TO DESIGN AND PRODUCE THE REQUEST FOR QUALIFICATIONS/PROPOSAL TO GO OUT TO BID FOR THE SYNTHETIC TURF FIELD AND TRACK AT PLAINVILLE HIGH SCHOOL, NOT TO EXCEED \$64,000. FOSTER WHITE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

Superintendent Kitching gave the committee the list of sub committee's and members. If anyone is interested in changing their selection please e-mail Superintendent Kitching. Discussion continued.

| <b>Policy and Regulation</b> | <b>Maintenance Fund</b> | <b>Installation Project</b> |
|------------------------------|-------------------------|-----------------------------|
| Maureen Brummett             | Amy Labas               | Chris Farrell               |
| Chris Farrell                | Ben Gediman             | Steve Busel                 |
| Amy Labas                    | Ezio Capozzi            | Amy Labas                   |
| Ezio Capozzi                 | Jeff Kitching           | Scott Saunders              |
| Ben Gediman                  | Bill Bulger             | Phil Cox                    |
| Steve LePage                 | Foster White            | Carmen Matteo               |
| Bill Bulger                  | Scott Saunders          | Dave Emery                  |
| Foster White                 | Dave Emery              | Jeff Kitching               |
| Bob Varano                   | Steve Busel             | Robert Lee                  |

|                  |            |             |
|------------------|------------|-------------|
| Jeff Kitching    | Robert Lee | Edward Hoyt |
| Jennifer Gombotz |            |             |
| Colin Regan      |            |             |

**BILL BULGER MADE A MOTION TO ADJOURN THE MEETING. FOSTER WHITE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.** The meeting was adjourned at 6:50 PM.

The next meeting will be held on Thursday, January 29, 2015 at 6:00 PM.

Respectfully Submitted,



Tina Gryguc  
Recording Secretary

**MOTIONS MADE AT THE  
COMMUNITY TURF FIELD COMMITTEE MEETING  
TUESDAY, JANUARY 6, 2015**

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